

Print This Page

FILED FOR RECORD  
IN MY OFFICE  
AT 10:45 O'CLOCK a M

Agency Name: Panola County  
Grant/App: 1747015 Start Date: 9/1/2018 End Date: 8/31/2019

JAN 18 2018

Project Title: Panola County Adult Drug Court  
Status: Application Pending Submission

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY Rotch DEPUTY

**Eligibility Information**

Your organization's Texas Payee/Taxpayer ID Number:  
17560011060006

Application Eligibility Certify:  
Created on:12/28/2017 3:52:59 PM By:Kerian Henderson

**Profile Information**

Applicant Agency Name: Panola County  
Project Title: Panola County Adult Drug Court  
Division or Unit to Administer the Project: Panola County  
Address Line 1: Panola County Courthouse  
Address Line 2: 110 S. Sycamore St., Room 216A  
City/State/Zip: Carthage Texas 75633-2596  
Start Date: 9/1/2018  
End Date: 8/31/2019

Regional Council of Governments(COG) within the Project's Impact Area: East Texas Council of Governments  
Headquarter County: Panola  
Counties within Project's Impact Area: Panola

**Grant Officials:**

Authorized Official

User Name: Lee Ann Jones  
Email: leeann.jones@co.panola.tx.us  
Address 1: 110 S Sycamore St. RM 216A  
Address 1:  
City: Carthage, Texas 75633  
Phone: 903-693-0392 Other Phone: 903-693-0391  
Fax: 903-693-2726  
Title: The Honorable  
Salutation: Judge  
Position: County Judge

Project Director

User Name: Kerian Henderson  
Email: kerian.henderson@co.panola.tx.us  
Address 1: 313 W. Panola St.  
Address 1:  
City: Carthage, Texas 75633  
Phone: 903-693-0351 Other Phone:  
Fax: 903-693-0312  
Title: Mr.  
Salutation: Chief  
Position: Interim Director

Financial Official

User Name: Sidney Burns  
Email: sidney.burns@co.panola.tx.us  
Address 1: 110 S. Sycamore  
Address 1: Room 213A Panola County Courthouse  
City: Carthage, Texas 75633  
Phone: 903-693-0320 Other Phone:  
Fax: 903-693-2726  
Title: Mr.  
Salutation: Mr.  
Position: County Auditor

Grant Writer

User Name: Kerian Henderson  
Email: kerian.henderson@co.panola.tx.us

**Address 1:** 313 W. Panola St.  
**Address 1:**  
**City:** Carthage, Texas 75633  
**Phone:** 903-693-0351 Other Phone:  
**Fax:** 903-693-0312  
**Title:** Mr.  
**Salutation:** Chief  
**Position:** Interim Director

## Grant Vendor Information

**Organization Type:** County  
**Organization Option:** applying to provide services through a Community Supervision and Corrections Department (CSCD)  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):**  
 17560011060006  
**Data Universal Numbering System (DUNS):** 102739302

## Narrative Information

### Introduction

This application is for grants under the Specialty Courts Program.

Please read the [funding announcement](#) for program rules and application guidelines and review the *Guide to Grants, Grantee Conditions and Responsibilities* and *Standard Certifications and Requirements* - all available at [CJD's resources webpage](#) - for standard rules and conditions the applicant agrees to when certifying an application.

*How to Apply for a CJD Grant* contains special instructions for this application, and *Developing a Good Project Narrative* is essential reading for drafting effective responses to the nine boxes below in the "Project Narrative" section. Both are also available at [CJD's resources webpage](#), and applicants wishing to receive a grant should review them closely. Applicants that fail to adequately respond to the prompts will NOT be selected by CJD for funding.

Applications for local or regional projects under this announcement will first be reviewed and ranked by the relevant regional Council of Governments' (COG) Criminal Justice Advisory Committee, and some COGs have additional, mandatory application procedures. Applicants should contact their COG's criminal justice planner early as possible for instructions. The local criminal justice planners are also the first, best contact for questions regarding the application or program, and [their contact information can be found here](#).

Unless otherwise specifically instructed, DO NOT UPLOAD ATTACHMENTS with further information. Use the space provided here to address any aspects of the project you consider relevant.

### Program-Specific Questions

#### A. Specialty Courts

If applicant applying to fund a specialty court operating under Ch. 121 of the Texas Government Code, enter the **CJD ID for the court** (list available [here](#)). If the application is for multiple courts, enter "999". If applicant is not, enter "0":

33

#### B. Drug Testing

If the project tests program participants for drugs or alcohol, describe the testing policy, including the method used for testing and the frequency of testing for participants. Enter 'N/A' if the project does not have participants or those participants are not drug tested. Participants in Phase one test a minimum of once a week. Participants in Phase two test a minimum of twice a month. Participants in Phase three test a minimum of once a month. Methods used for testing are primarily in house urine screenings or breathalyzer test. For the officer's confirmation or probationer's option to dispute a test, a lab test may be conducted in the form of a lab based urine analysis or hair follicle.

#### C. Juvenile Case Managers

Select the option that best describes the support for juvenile case managers (including programs administered by juvenile case managers) in this project:

- No support for juvenile case managers
- Support for juvenile case managers to address truancy only
- Support for juvenile case managers to address juvenile crime

If this project includes support for juvenile case managers, select all options that apply. The juvenile case managers under this project will be employed or co-employed by:

- A truancy court under Chapter 65, Texas Family Code
- An independent school district
- A juvenile probation department
- A juvenile criminal court
- Another type of entity
- This project does not support juvenile case managers

If this project supports juvenile case managers, list the names of the entities employing, co-employing, or utilizing the case managers, including the name of the truancy court and the name of the school district (if applicable). Projects that do not support juvenile case managers should enter **N/A**:

n/a

If this project supports juvenile case managers, list any of the entities entered immediately above that currently employ juvenile case managers. If the project does not support juvenile case managers or none of the entities currently employ them, enter **N/A**:

n/a

If the applicant is applying for funds to support a juvenile case manager, check all that apply (all other applicants select the last option):

- Each county of the applicant retains funds collected under Sec. 102.015, Texas Code of Criminal Procedure
- Each municipality of the applicant retains funds collected under Sec. 102.015, Texas Code of Criminal Procedure
- Each county of the applicant currently collects fees to support juvenile case managers under Sec. 102.0174, Texas Code of Criminal Procedure
- Each municipality of the applicant currently collects fees to support juvenile case managers under Sec. 102.0174, Texas Code of Criminal Procedure
- Each county of the applicant has established a judicial trust fund under Sec. 36.001, Texas Government Code
- Each municipality of the applicant has established a judicial trust fund under Sec. 36.001, Texas Government Code
- Applicant is not applying for funds to support a juvenile case manager

**D. Evaluation Projects**

This section regards any evaluation budget line item and/or selection of "Program Evaluation" as a project activity.

**Tier-One Evaluations**

Evaluations of programs that have been implemented and the evaluations will test the fidelity of the program based on proven models or best-practices. The evaluation also will review available program output and outcome information.

Does this application include a tier-one evaluation?

- Yes
- No

If you answered 'YES' above, describe below the best practices/model to be used in a fidelity and performance evaluation, the goal(s) of the evaluation, and why it is needed. If you answered 'No' above, enter 'N/A'.

n/a

**Tier-Two Evaluations**

Evaluations directed at measuring the effectiveness of proposed new program models or significant changes in present program models. The goal of tier-two evaluations is both to measure the program's effectiveness and to produce data and evidence necessary for others to replicate the program models and to develop best practices that CJD can use in supporting similar efforts.

Does this application include a tier-two evaluation?

- Yes
- No

If you answered 'YES' above, describe below why this new program model is needed and the goal(s) of the evaluation. If you answered 'No' above, enter 'N/A'.

n/a

If you answered **NO** to both questions above, check this box.

**E. Sustainment**

How many additional years, beyond this request, do you plan to request continuation funding?

10

1) If you entered three (3) years or fewer, provide a brief explanation of your sustainment plan (if you entered more than three years or the project will not be sustained, enter 'N/A'):

n/a

2) If you entered more than three (3) years, explain the longer term sustainment plan or why other resources cannot be used to continue this project and why a sustainment strategy is not possible (if you entered three years or fewer or the project will not be sustained, enter 'N/A'):

Panola County has received this grant since May 2005. The grant is the only source of funding for the program. Initially, the plan was to build the program so that it could be self-sustained, however, the lack of resources, the financial state of our community and probation department has not catalyzed this effort. Therefore, it is foreseen that the Panola County Drug Court Program would not function without financial assistance from the grant.

**Certifications**

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

**A. Constitutional Compliance**

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

**B. Information Systems**

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

**C. Bulletproof Vests**

Applicant assures that if it plans to purchase body armor with grant funds, that it has adopted a mandatory wear policy and that all vests purchased have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Additionally, vests purchased must be American-made.

**D. Uniform Crime Reports**

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report (UCR) and must have been current for the twelve previous months.

**E. Criminal History Reporting**

The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2011 through 2015.

**F. DNA Testing of Evidentiary Materials**

When funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS.

**G. Interoperable Communications**

Funds to support emergency communications activities must ensure compliance with the FY 2015 SAFECOM Guidance on Emergency Communications Grants; adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band; and are fully coordinated with the full-time Statewide Interoperability Coordinator (SWIC) for Texas.

**H. Twelve-Step Programs**

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

**I. Specialty Court Certifications**

If the applicant is a specialty court operated under Ch. 121 of the Texas Government Code, the following certifications apply:

1. The specialty court will develop and maintain written policies and procedures for the operation of the program.
2. The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to CJD.

**J. Generated Program Income**

Unless specifically and explicitly authorized to do otherwise by OOG, at OOG's sole discretion, the applicant will report Generated Program Income (GPI), which includes any portion of fees collected from program participants and retained by the grantee. GPI will be applied to the grant through a grant adjustment. GPI must be used to offset project costs and must be expended prior to seeking payment from OOG.

**K. Immigration and Customs Enforcement Requests**

The full text of this certification can be found [here](#). To be in compliance with this requirement, any county or municipal government that includes a department that detains individuals after arrest for a criminal violation must provide a letter signed by the head of each such department certifying to the requirements. This letter may be used for any application submitted to OOG for a period of up to two years from the date it is signed. If that period expires during the project period of any grant, the grantee must submit an updated letter for each such grant to remain in compliance with this requirement.

All applicants must select one of the following options:

- Applicant is not a county or municipal government
- Applicant is a county or municipal government and does not include any department that detains individuals after arrest for a criminal violation at any time
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. Letters certifying compliance and signed by the heads of all such departments have been uploaded to this application.
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. The Authorized Official has read the certification found on the aforementioned CJD website. Further, the Authorized Official will not be submitting signed letters certifying compliance from the heads of all such departments and understands that failure to comply with this certification may result in OOG, at its sole discretion, rejecting this application and any other application from the relevant county or municipal government.

**L. Civil Rights Liaison**

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Danny Davidson - Panola County District Attorney

Enter the Address for the Civil Rights Liaison:

Panola County Courthouse 110 South Sycamore St., Room 111 Carthage, TX 75633

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

903-693-0310

**Overall Certification**

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the CJD Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

I certify to all of the application content & requirements.

**Project Abstract :**

Panola County is located on a drug trafficking supply corridor. This area has an overwhelming population of drug users who are involved in illegal activities. The continued overcrowding of the Texas Prison System and both of our county jails means early release, which makes attempts by the court to lessen drug abuse and drug related crimes, ineffective. In 2014 this district had 1406 arrests for drug or alcohol related crimes. Our continued goal as a Drug Court is to enhance public safety, by reducing recidivism and offering a risk controlled treatment alternative for drug abusers. The program will improve the lives of the participants and the community in which they live. The Drug Court targets males and females 17 years of age and above who have an identifiable drug or alcohol problem, with no history of violence or sexual offenses. The Drug Court Program offers assistance in several areas: counseling for individuals, families and in group settings, basic adult education, GED preparation, vocational training, job searches, dual diagnosis/mental health care, AA/NA groups, relapse prevention and if desired spiritual support. The Drug Court Program incorporates all of these parts into a cohesive, life improving movement, which should improve all the communities involved.

**Problem Statement :**

This Panola County Drug Court program (which includes a 2010 U.S. census population of 23,796) is designed to address the continued substance abuse issues and recidivism rates. Sentences for these offenders still vary from county jail and prison time, specialized community supervision, drug dependency treatment (inpatient/outpatient), and judicial intervention. These alternatives alone have not reduced the recidivism among drug offenders. Drug Abuse continues to rise in Panola County. The Panola and jail continues to operate at high capacity. Major drug trafficking corridors run through Panola and neighboring counties, making illegal drugs readily available. Each county has different drug abuse patterns due to their socio-economic status. Currently Panola County has drug problems with marijuana, methamphetamines, K2, cocaine, PCP, and ecstasy. The drug offender lifestyle results in criminal activity and problems throughout our county.

**Supporting Data :**

The volume of arrests in the Panola County is an indicator of the need for continued intervention such as the Drug Court Program. In the period from January 2014 to December 2014, there were 1,101 arrests in Panola County, which 630 of those arrests were drug related and 172 were alcohol related. These statistics were compiled by Texas Department of Public Safety. Many other offenses, not included in the aforementioned arrests, are motivated by drug use or occur in a direct attempt to gain money to purchase drugs. The Drug Court Program participation is currently comprised of more than 44% methamphetamine users, 15% marijuana users, 11% alcohol abusers and 29% other (cocaine, PCP, opiate). To reduce drug dependency, recidivism and incarceration, our Drug Court Program MUST continue to provide specialized supervision and rehabilitation programs to the offenders who want to make a change in their lives.

**Project Approach & Activities:**

A priority which is set forth in the Panola County's mission statement, is to enhance public safety by providing our courts with viable risk control management alternatives for criminal offenders, while making opportunities available to facilitate positive changes, should the offender choose to participate. Our project is the heart of the community justice plan's mission statement. The Drug Court uses behavior modification techniques, such as cognitive intervention, the Matrix program and intensive supervision to help probationers make a positive change. Probationers must attend and participate in individual and group counseling. Probationers also have the continued opportunity to attend (free of charge) GED classes, continuing education classes, vocational classes, and Alcoholic Anonymous (AA) and Narcotics Anonymous (NA) are available a minimum of twice weekly at central locations. Probationers in Phase One of the Drug Court Program report to their specialized supervision officer a minimum of twice weekly, Drug Court Counselor weekly, and attend drug court group and individual sessions weekly. The probationers in the Drug Court Program have stringent rules set out before them, and a team of professionals, referred to as the Drug Court Team to enforce these rules. The program sets boundaries and offers support so that offenders can lead a drug / alcohol free and productive life style which is free of criminal behavior and incarceration. The program is a voluntary alternative for all offenders who want a positive change in their lives.

**Capacity & Capabilities:**

The Panola County has received this grant since May 2005. In Panola County, the treatment team is made up of: District Judge- Leann Rafferty, County Court at Law Judge- Terry Bailey, District Attorney- Danny Davidson, ADA- Katie Nielsen, DA Investigator- Kevin Jones, Drug Court Attorney- Corey Bankhead, Drug Court Counselor- Richard Burnette, Probation Director- Kerian Henderson, and CSO- Lydia Rangel. In Panola County, the probationers are placed on drug court in the court setting (by the DA and Judge and represented by the Drug Court attorney) after being screened for eligibility by the DA Investigator or CSO. After this, the probationer meets with CSO for an intake. The probationer meets weekly for a group and individual session that is led by the Drug Court Counselor. The probation officer conducts home visits, drug screenings, and office visits monthly. The drug court officer also has the capability to do paperwork and making arrangements for the probationer if treatment is the needed. A full case staffing is reviewed monthly by the treatment team. The probation officer's duties also include coordination of Panola County Drug Court treatment team, program planning, monitoring and evaluating program activity and effectiveness, coordination of Drug Court proceedings. Has broad responsibilities as it relates to carrying out the Drug Court policies established by CJD. Charge of public relations and seeking community participation. All members of the team are certified for the position and duties in which they hold. The probation officer will attend a drug court training or drug related training in order to remain current on drug trends and laws to aid in competency.

**Performance Management :**

The goals of this project are to rehabilitate and reduce offender recidivism in our community by the continuation of the intensive Drug Court Program. Our goal is to continue to rehabilitate offenders, using a non-adversarial court approach, thus reducing recidivism. A drop in substance abuse is anticipated, as measured by the intoxilizer/urine screen results. We project criminal activity will be lowered after completion, as measured by criminal history record checks. Assessment scores are expected to show improvement in social functioning, employment stability, educational attainment, relationship stability, family reunification, amenability to treatment, and self-satisfaction. Drug Court participants obtain additional treatment faster than other offenders. Outcomes will be measured through a comprehensive drug court evaluation. The Drug Court team is hopeful that each participant has the desire to make a positive change in their life and not allow the use of drugs to rule their actions.

### Data Management:

Panola County CSCD provides investigative, administrative services, and office space with utilities. CSCD Drug Court employee administer the Drug Court.

### Target Group :

Funding cuts and increasing use of methamphetamines, crack cocaine and synthetic drugs have led to long waiting lists for TAIP, SAFFP and contracted ISF treatment. Some counties where treatment facilities are located are not accepting out of county probationers. Our small rural county is less likely to cover expenses for physical exams and TB tests that are required for participation in residential treatment programs. The jails are at high capacity and do not allow for jail time sanctions as an incentive to Drug Court participants.

### Evidence-Based Practices:

The Panola County Drug Court Program will use two evidence-based practices. One of which will be based off of the cognitive behavior theory and implemented minimally by the drug court treatment team, but mostly by the drug court counselor. This theory has many intervention methods that will be implemented in counseling therapy to help re-shape the probationer's thinking errors. The team will implement the theory by giving incentives (such as moving up stages, less drug testing, etc) and acknowledging wanted behavior. The team may also sanction unwanted behavior (by giving county jail time, requiring more AA/NA sessions, more drug testing, etc). Also, the treatment team will use the trans-theoretical stages of change theory. The stages of change theory is used to identify the probationer's progress. In this cycle of change, probationers go through pre-contemplation, contemplation, preparation, action, maintenance, and possibly relapse (Prochaska & Norcross, 2001). Identifying the probationer's stage of change will help to determine their readiness to be graduated from the program. References: Prochaska, O., & Norcross, J.C. (2001). Stages of Change. *Psychotherapy: theory, Research, Practice, Training*, 38(4), 443-448. doi: 10.1037/0033-3204.38.4.443

## Project Activities Information

### Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

For the activities under the "OOG-Defined Project Activity Area" section near the end of this page, see *CJD Grant Activities and Measures* for definitions and related measures, available at [CJD's resources page](#).

### Estimated Individuals Participating/Served/Trained

This question is for the majority of CJD grants that serve or train individuals, or has individuals participating in a program. This question does not apply to projects that ONLY purchase equipment, etc., that will be used generally (such as purchasing a colposcope, vehicle, or communications system), or target the general public (a public awareness campaign, etc.). Please estimate the following for the project period, or if this does not apply to your project, enter "0" in each box.

Number of individuals NEWLY participating/ trained/ being served:

20

Number of carry-over individuals participating/ training/ being served in the program at the beginning of the project period:

25

Number of individuals who will receive the full course of services/ successfully complete the program or training:

10

Choose one:

My program does not have individuals served or participating

My program's typical designed (ideal) length is best measured in HOURS of services delivered/ participation/ training for each individual

My program's typical designed (ideal) length is best measured in DAYS of services delivered/ participation/ training for each individual

Enter the number of hours or days (depending on selection above) of the typical designed (ideal) length of the program for each individual. Enter "0" if you indicated that your program does have individuals participating, served, or trained:

365

### Juvenile Justice Projects

Select all categories that describe the project's juvenile crime activities. Definitions are available [here](#).

- Diversion
- Mental health services
- Aftercare/reentry
- After-school programs
- Alternatives to detention
- Community-based programs and services
- Delinquency prevention
- Girl-focused services
- School programs
- Substance and alcohol abuse
- Disproportionate minority contact
- Mentoring, counseling and training programs
- Job training
- Aptitude testing
- Diversion in a rural setting
- Project does NOT have a particular focus on juvenile crime

**Crime or Victim Type**

This question is for justice projects that target specific crimes and ALL victim services projects. Others may enter "100" under "All other crimes". Applicants to serve victims of or prosecute/investigate/prevent exclusively child sex trafficking victims should assign 100% to that category.

Select the type(s) of crime or crime victim this project targets and provide the percentage of time dedicated to each. Applicants with projects that target multiple-offense offenders or multiple-victimization victims should assign percentages that best describe the activity. Percentages may not exceed 100%.

- Sexual assault (%):  
0
- Domestic abuse (%):  
0
- Child abuse (%):  
0
- DUI / DWI (crashes for victim services) (%):  
0
- Crime or Victim Type  
0
- Assault (%):  
0
- Adults molested as children (%):  
0
- Elder abuse (%):  
0
- Robbery (%):  
0
- Stalking (%):  
0
- Dating/acquaintance violence (%):  
0
- Human trafficking (%):  
0
- Child sex trafficking (%):  
0
- All Other Crimes / No Specific Crimes or Victims Targeted (%):  
0

**Selected Project Activities:**

ACTIVITY	PERCENTAGE:	DESCRIPTION
Casework, Non-Licensed Counseling, Individual Advocacy, or Other Support	75.00	Service administered by the Drug Court Officer: office visits, assessments, urine analysis, breath testing, home visits, drug court staffing, new intakes, making referrals and connecting to resources, organize court functions, ect.
Counseling, Therapy, or Other Care Performed by a Licensed Professional	15.00	Counseling or therapy delivered by a licensed professional such as a LCDC/LCSW.
Instruction and Support for Employment or the Workforce	5.00	Assistance- Lead the unemployed participants in utilizing the computer lab at the probation office for job searches and/or studying for the GED. Referrals to the Workforce Center may also be made.
Program Evaluation and Assessment	5.00	Measure the effectiveness of the drug court program through surveys, county reports, ect.

**CJD Purpose Areas**

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
-------------------	--------------	--------------------------

## Measures Information

## Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
*REQUIRED TOTAL: Casework, non-licensed counseling, individual advocacy, or other support: Hours delivered by EMPLOYEES	1600
*REQUIRED TOTAL: Casework, non-licensed counseling, individual advocacy, or other support: Hours delivered BY VOLUNTEERS	0
*REQUIRED TOTAL: Casework, non-licensed counseling, individual advocacy, or other support: Individuals receiving	45
*REQUIRED TOTAL: Counseling, therapy, or other care performed by a licensed professional: Hours delivered	165
*REQUIRED TOTAL: Counseling, therapy, or other care performed by a licensed professional: Individuals receiving	45
*REQUIRED TOTAL: Instruction or support for employment or the workforce: Hours delivered	8
*REQUIRED TOTAL: Instruction or support for employment or the workforce: Individuals receiving	15
*REQUIRED TOTAL: Program evaluation and assessment: Programs assessed	1
Advocacy/ accompaniment / assistance for criminal justice system interactions: Victim individuals receiving	0
Advocacy/ accompaniment for medical care: Individuals receiving	0
Case management or advocacy (general): Individuals receiving	45
Casework/ support/ care: Individuals assessed or screened for needs	0
Job or skills TRAINING (not towards a particular certification or license): Individuals receiving	0
Job placement/ seeking support: Individuals receiving	15
Job placement/ seeking support: Individuals receiving WHO OBTAIN employment	10
Job, aptitude, or skills ASSESSMENT: Individuals receiving	0
Licensed counseling/therapy: Individuals assessed or screened for needs	40
Licensed trauma-informed therapy: individuals receiving	0
Licensed treatment for mental health disorders: Individuals receiving	0
Mentoring (general): Individuals receiving	0
Multi-disciplinary care teams: Individuals receiving care	0
Peer support (general): Individuals receiving	0
Professional or technical certification or license: Individuals receiving instruction or training	0
	0



Professional or technical certification or license: Individuals receiving instruction or training WHO OBTAIN the certification or license	
Referrals to other agencies: Individuals referred	20
Sexual assault exams performed by a certified Sexual Assault Nurse Examiner (SANE): Individuals receiving	0
Sexual assault exams performed by someone other than a certified Sexual Assault Nurse Examiner (SANE): Individuals receiving	0
Sexual Assault Response Teams (SART) (MUST include a law enforcement representative, medical professional, and community-based advocate): Individuals receiving COORDINATED CARE	0
Victim-offender meetings: Victims participating	0
Victims assisted with developing safety plans (non-residential)	0

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
-----------------	--------------

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
Number of new enrollments	20
Number of participants	45
Number of people assessed	35

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
Number enrolled in school or working (full time or part time) at time of graduation	20
Number earned a GED, diploma, or vocational training	5
Number of successful completions	20

**Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

**Contract Compliance**

Will CJD grant funds be used to support any contracts for professional services?

- Yes
- No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

The program director will monitor and ensure that vendor complies with terms of the Policies and Procedures Manual. Vendor is paid for contract services only and abides by the rules and regulations of the contract. Svices are paid per individual session, group session, and staffing session. Invoices are submitted for each session and approved by the director.

**Lobbying**

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

- Yes
- No
- N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

- Yes
- No
- N/A

**Fiscal Year**

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

1/1/2018

Enter the End Date [mm/dd/yyyy]:

12/31/2018

**Sources of Financial Support**

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

142869

Enter the amount (\$) of State Grant Funds:

441253

**Single Audit**

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

- Yes
- No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

12/31/2014

**Equal Employment Opportunity Plan**

**Type I Entity**

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302;
- the applicant must complete Section A of the Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

**Type II Entity**

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity - Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

County Judge LeeAnn Jones 110 South Sycmore Room 216 A Carthage, Texas 75633

**Type III Entity**

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements for a Type III Entity - Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity
- Type II Entity
- Type III Entity

**Debarment**

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

**FFATA Certification**

**Certification of Recipient Highly Compensated Officers**

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Yes  
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes  
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are **NOT** required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

## Fiscal Capability Information

### Section 1: Organizational Information

Enter the Year in which the Corporation was Founded:  
 Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:  
 Enter the Employer Identification Number Assigned by the IRS:  
 Enter the Charter Number assigned by the Texas Secretary of State:

### Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

Yes  
 No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

Yes  
 No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

Yes  
 No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

Yes  
 No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

Yes  
 No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 4: Budgetary Controls**

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 5: Internal Controls**

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Budget Details Information**

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Court Coordinator	RETAIN- Investigator- Panola County- Screens defendants for admittance into Drug Court program, part of Drug Court Team. Salary of \$5000.00 Fringe benefits: Retirement matching 24.02% = \$1,202.00; FICA matching 7.65%= \$383.00; unemployment at .0060%= \$40;	\$6,777.00	\$0.00	\$0.00	\$0.00	\$6,777.00	9

		Workman's Compensation 3.0%= \$152.00. .							
Contractual and Professional Services	Drug Analysis or Employee Drug Testing Services	Lab based drug analysis for defendant or probation officers confirmation. Our Drug Court participants are given the right to dispute an instant test that would be used in the office. Our county has a drug testing site that offers lab based testing. Therefore, this testing site is used to dispute tests, but to also get confirmation for the probationer's file... Each lab based test is \$25. Allowing for 25 tests in the grant period for drug court purposes only.	\$625.00	\$0.00	\$0.00	\$0.00	\$625.00	0	
Travel and Training	In-State Registration Fees, Training, and/or Travel	Training and travel; allow for the continuation of education in the field of criminal justice and/or as pertains to specific drug court training.. . Funding will allow for \$300 registration fee, 5 night stay at a rate of/up to \$200, and per diem at a rate of \$46 for 5 days. Totaling \$1530. Remainder will be used for fuel cost to and from trainings.	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0	
Supplies and Direct	Office Supplies (e.g.,	Office and Program	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0	

Operating Expenses	paper, postage, calculator)	Expenses * Office Supplies (e.g., paper, postage, calculator) For the day to day operation of the Drug Court.						
Personnel	Probation Officer	RETAIN-Supervision Officer I- Panola County: Supervision and coordination of Panola County Drug Court CSCD employees and contract services. Program planning, monitoring and evaluating program activity and effectiveness. Coordination of Drug Court proceedings with Panola County courts. Has broad responsibilities and authority as it relates to carrying out the Drug Court policies established by CJD. In charge of public relations and seeking community participation. Conduct regular drug screens; collect fees; monitor compliance; conduct referral and follow-up activities; provide progress reports, make recommendations, and identify supervision and ancillary service needs; coordinate continuum of care	\$61,503.00	\$0.00	\$0.00	\$0.00	\$61,503.00	100

		<p>through regular contact with treatment providers; make recommendations along a continuum or sanctions; and prepare paperwork for the judge's consideration upon violation of the conditions. Salary of \$36,500 Fringe benefits: Retirement matching 24.02% = \$8,768; FICA matching 7.65%= \$2,797; insurance at approximately \$1010 per month = \$12,120; unemployment at .0060%= \$220; Workman's Compensation 3.0%= \$1,098.</p>						
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	<p>Urinalysis Supplies, mouthpieces for breathalyzers, etc. Quick tests are used in the probation office and are the primary method for drug testing. Quick tests are bought at a rate of 25 tests for \$133.75. With 30 participants that may be tested every week for twelve months equals 1440 tests. Divided by 25 equals 57 boxes. 57 boxes equals \$7624.32. (See note below). Our drug court officer also conducts</p>	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0



		home visits often on the participants, so being able to keep breathalyzer mouthpieces for this reason would be beneficial. Funding for these quick tests and breathalyzer mouthpieces are needed. Vendor estimates this at 100 pieces for \$44.95 plus tax.						
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	RETAIN-LCDC/LCSW-Panola County, Licensed Chemical Dependency Counselors, provide assessment of the offender for placement; continually update the team as to progress in treatment; make recommendations for additional services; identify time frames for assessment and reassessment of treatment plan; provide training on assessment basis for substance abuse, the impact of treatment on the offender, and the potential for relapse; address therapeutic responses in team meetings; and advocate for continuum of care beyond treatment continuum to include other	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00	0

		community-based services. Group counseling services are to be computed at a rate of \$50.00 per each group session. Individual Counseling/Case Staffing Services are to be computed at a rate of \$25.00 each session. The target for population is 30 participants. Drug Court Treatment Team meetings at a rate of \$50.00 per each session for a maximum of 12.						
--	--	--	--	--	--	--	--	--

**Source of Match Information**

**Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
-------------	------------	--------

**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information**

**Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$17,625.00	\$0.00	\$0.00	\$0.00	\$17,625.00
Personnel	\$68,280.00	\$0.00	\$0.00	\$0.00	\$68,280.00
Supplies and Direct Operating Expenses	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00
Travel and Training	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00

**Budget Grand Total Information:**

<b>OOG</b>	<b>CASH MATCH</b>	<b>IN-KIND MATCH</b>	<b>GPI</b>	<b>TOTAL</b>
\$94,905.00	\$0.00	\$0.00	\$0.00	\$94,905.00

**Condition Of Fundings Information**

<b>Condition of Funding / Project Requirement</b>	<b>Date Created</b>	<b>Date Met</b>	<b>Hold Funds</b>	<b>Hold Line Item Funds</b>
---	---------------------	-----------------	-------------------	-----------------------------

You are logged in as **User Name:** khenderson2017

**DRUG COURT PROPOSED BUDGET FOR FISCAL YEARS 2019**

1. a) Legal Name of Organization:		Panola County
b) Title of Project:		Panola County CSCD Adult Drug Court
c) Grant Period:		From: 9/01/2018 To: 8/31/2019
d) Grant Number: 17470-15		
Date Submitted:		
		PROPOSED FY 2019 BUDGET
CJD FUNDS		\$94,905
Other Revenue:		
Panola Counties Match Funds		\$0
<b>TOTAL REVENUE</b>		<b>\$94,905</b>
<b>BUDGET SUMMARY</b>		
<b>DIRECT COSTS:</b>		
PERSONNEL		\$68,280
CONTRACTUAL AND PROFESSIONAL SERVICES		\$17,625
SUPPLIES AND DIRECT OPERATING EXPENSES		\$9,000
<b>TOTAL EXPENDITURES</b>		<b>\$94,905</b>
<small>This budget has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002(a).</small>		
Budget Requested By:		
Authorized Official/Grant Recipient (original signature required)		Date

Budget / Adjustment Endorsement:

Judge Lee Ann Jones, Panola County	Date
Judge Terry Bailey, Panola County Court at Law	Date
Judge LeAnn Kay Rafferty, 123RD Judicial District	Date

FILED FOR RECORD  
 IN MY OFFICE  
 AT 10:16 O'CLOCK a M.

**JAN 18 2018**

BOBBIE DAVIS  
 COUNTY CLERK, PANOLA COUNTY, TEXAS  
 BY [Signature] DEPUTY

**SUPPORTING SCHEDULES FOR FY 2019 BUDGET**

CHIEF COUNTY: Panola		PROGRAM TITLE: Panola County CSCD Adult Drug Court	
TYPE OF EXPENDITURE	% of time devoted to this program	FY 2019	
<b>SALARIES/FRINGE BENEFITS</b>			
<b>1. Full-time Salaries--Position Title:</b>			
<b>Supervision Officer</b> Supervision Officer - Responsible for screening and monitoring offenders to determine eligibility; conduct regular drug screens; collect fees; monitor compliance; conduct referral and follow-up activities; provide progress reports, make recommendations, and identify supervision and ancillary service needs; coordinate continuum of care through regular contact with treatment providers; make recommendations along a continuum of sanctions; and prepare paperwork for the judge's consideration upon violation of the conditions.	100%	36,500	
<b>District Attorney Investigator - Panola County</b> Screens defendants for admittance into Drug Court program, part of Drug Court Team.	9%	5,000	
(Attach additional pages if necessary.) <b>Total Full-time Salaries</b>		<b>41,500</b>	



**SUPPORTING SCHEDULES FOR FY 2019 BUDGET**

CHIEF COUNTY: Panola		PROGRAM TITLE: Panola County CSCD Adult Drug Court	
TYPE OF EXPENDITURE	% of time devoted to this program	FY 2019	
<b>CONTRACTUAL AND PROFESSIONAL SERVICES</b>  LCDC, LCSW - Panola County, Licensed Chemical Dependency Counselors, provide assessment of the offender for placement; continually update the team as to progress in treatment; make recommendations for additional services; identify time frames for assessment and reassessment of treatment plan; provide training on assessment basis for substance abuse, the impact of treatment on the offender, and the potential for relapse; address therapeutic responses in team meetings; and advocates for continuum of care beyond treatment continuum to include other community-based services.			\$17,000
<b>Drug Analysis or Employee Drug Testing Services</b> Lab based drug analysis for defendant or probation officers confirmation.			\$625
<b>TOTAL CONTRACT SERVICES FOR OFFENDERS</b>			<b>\$17,625</b>

**SUPPORTING SCHEDULES FOR FY 2018 BUDGET**

CHIEF COUNTY: Panola		PROGRAM TITLE: Panola County CSCD Drug Court	
TYPE OF EXPENDITURE			FY 2019
<b>PROFESSIONAL FEES</b>			
1. Fiscal Service Fee (TDCJ-CJAD Funding x .0075)			\$0
2. Other Professional Fees: (specify)			
Staff Training			\$0
Licenses/Memberships			\$0
Registration Fees			\$0
Bonds & Insurance			\$0
Legal Services			\$0
			\$0
			\$0
			\$0
<b>TOTAL PROFESSIONAL FEES</b>			\$0

<b>SUPPLIES &amp; OPERATING EXPENDITURES</b>			
1. Office Supplies			\$500
2. Urinalysis Supplies			\$6,000
3. Travel & Training			\$2,500
4. Other Operating Expenditures:(specify)			
<b>TOTAL SUPPLIES &amp; OPERATING EXPENDITURES</b>			\$9,000



